

## Data Protection Policy for the Activities connected with the Cornwall Plastic Pollution Coalition

This policy covers the mailings we undertake in co-ordinating the Cornwall Plastic Pollution Coalition (CPPC), including organisation of meetings, co-ordinating responses and sharing outputs, and supporting organisations which share objectives with CPPC. CPPC is a not-for-profit organisation. This data protection policy describes our approach to meet the requirements of the General Data Protection Regulation (GDPR); it includes the following elements:

1. **Personal data held:** For routine correspondence we use email only. We hold the name, email address and in some cases organisation details of our contacts. It is our policy to hold as little personal data as possible on our contacts and to make our policy and processes as transparent as possible.
2. **Risk Assessment:** From our understanding of the GDPR regulations the data we hold would be a low risk information in relation to our contacts.
3. **Unsubscribing** We have no desire to send people unwanted emails. If you wish to unsubscribe from the group please contact the CPPC co-ordinator Delia Webb ( [deliawebb@btinternet.com](mailto:deliawebb@btinternet.com)) who will remove your details.
4. **Subscribing:** From May 2018 onward all new subscribers to the CPPC will be made aware of the CPPC data protection policy together with our Terms of Reference.
5. **Other Questions** Should you have any other questions concerning our work and data protection issues please contact the data controller and we will try our best to help you with these.

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